

## **ARTSSCI 6191: Experiential Learning for Graduate Students**

Individual Studies Course

0.5-3 credit hours (variable credit hours)

**Delivery Method:** in person

**Semester offered:** every semester

**Prerequisites:** Permission of instructor and DGS. Good standing of graduate student.

**Instructor:** tbd

**E-Mail:** tbd

**Office Hours:** tbd

**Office Location:** tbd (online or in person)

**Repeatable:** up to 6 times or up to 6 credits, whichever is lower

**Grading:** S/U

**To register for ARTSSCI 6191, here's what you need to do.**

- The course number will be created by the Grad School's registration services. Send your email to their general email address ([grad-schoolregistrationservices@osu.edu](mailto:grad-schoolregistrationservices@osu.edu)).
- You will need to ask them to register you for ARTSSCI 6191, specifying which semester and session (summer has sessions of various lengths) and how many credits.
- You will need to attach permission from the faculty member who will supervise, and include their name.# in the email. Please make sure that faculty member has seen the syllabus, so they know what they are signing up for.

### **Faculty Advisor**

A faculty member must supervise the work of this course. Usually this will be the advisor or the unit's Director of Graduate Studies, but sometimes it may be another faculty member who has relevant experience. The faculty member will ensure that the student makes appropriate connections between the content of their experiential learning and the other aspects of their graduate program; encourage reflection on the experience; and determine the student's grade for the course.

### **Prerequisites**

Graduate student needs to be in good standing. Permission of instructor is required.

With the guidance of the supervising faculty member, graduate students must secure an experiential learning experience opportunity, e.g. an internship, project work, or community engagement experience.

International students who are completing off-campus internships in the United States must consult the Office of International Affairs to ensure that they are complying with Federal laws and university policies as well as visa requirements.

**Course Description:**

This course supports experiential learning that furthers graduate students' professional development. Experiences may include, for example, community-engaged blends of research and service; job-shadowing; internships; or other projects that extend beyond the boundaries and spaces of academic programs. Students may receive 0.5-3 credit hours, according to the amount of time devoted to the project. A faculty advisor must supervise the experiential learning; faculty advisors are asked to reflect with students about their experiences and the transferable/translatable skills they develop during their experiential learning. This course is repeatable up to 6 enrollments or a maximum of 6 credits, whichever is lower.

This course provides the graduate students variable academic credit, depending on hours spent on experiential learning. It also gives them a transcript notation for their experience, upon successful completion of the course. If a graduate student's internship site requires them to be enrolled during their internship, this course fulfills that requirement. Graduate students are not permitted to register for this course if they are enrolled in another internship or experiential learning course during the same semester.

**Course Learning Outcomes:**

Students will:

- A. Apply what is being learned in their degree programs in other contexts
- B. Develop skills for employment
- C. Broaden their understanding of career options
- D. Broaden their personal networks to enhance their career development
- E. Identify actions to move forward in the academic development and growth

By the end of this course, graduate students should successfully be able to apply knowledge gained through their degree program to their experiential learning site, workplace, or organization. The graduate student will work with their faculty sponsor and another person supervising the work (such as an on-site internship supervisor) to design the academic component of their course experience. They should identify at least one learning objective in each of the following categories.

A. Academic Learning in Practice: Experiential learning provides an opportunity to apply what the graduate student has learned in their degree program (i.e., related to the concepts, methodology, subject matter, or theories of field(s) of study) in their experiential learning opportunity.

B. Skill Development: Through experiential learning graduate students develop skills

specific to an occupation as well as functions performed in a majority of workplaces (e.g., teamwork, problem-solving, communication, data analysis, project management, leadership, etc.). Students may acquire advanced practical skills and apply them through experiential learning.

C. Career Awareness: Graduate students “test the waters” to see if an occupational field is a good fit with the interests, skills, and values they are cultivating in their graduate programs. Additionally, they can broaden their understanding of career options through discussions with the host organization’s staff.

D. Networking for career development: Through their experiential learning, graduate students build personal and professional connections that help them identify or discover professional or career opportunities.

E. Identifying actions for academic development and growth: On the basis of their experiential learning, graduate students are able to identify steps to further their development as scholars and teachers in their fields (e.g., research topics, ideas, or methods; approaches to community engagement; possible future collaborators).

A written plan is necessarily open-ended and incomplete. In any experiential learning or work-based learning situation, plans are subject to modification. Some learning goals may turn out to be unattainable; they may need to be revised or replaced by other learning goals. The graduate student is responsible for 1) consulting the faculty supervisor and on-site supervisor about changes in plan, and 2) documenting the change, including the reason for the change, in an e-mail update to these individuals.

#### **Credit hours and work expectations.**

This is a variable credit hour course:

- 0.5 credit hour = 19-22 hours of experience and reflection (for example, 2.5 hours of job shadowing per week for 7 weeks plus biweekly check-in meetings with faculty supervisor)
- 1 credit hour = 38-45 hours of experience and reflection (for example, 2.5 hours of job shadowing per week for 15 weeks plus biweekly check-in meetings with faculty supervisor)
- 2 credit hours = 75-90 hours of experience and reflection (for example, an 8-week summer internship at roughly 10 hours/week, plus biweekly check-in meetings with faculty supervisor)
- 3 credit hours = 113-135 hours of experience and reflection (for example, 7 hours/week of internship work for a 15-week semester, plus 1 hour biweekly check-in meetings with faculty supervisor; or 40 hours/week of internship for 8 weeks, plus bi-weekly check-ins with faculty members)

#### **Statement on Academic Misconduct:**

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>.

**Statement about Disability Services:**

The university strives to maintain a healthy and accessible environment to support student learning in and out of the classroom. If you anticipate or experience academic barriers based on your disability (including mental health, chronic, or temporary medical conditions), please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, please make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion.

If you are isolating while waiting for a COVID-19 test result, please let me know immediately. Those testing positive for COVID-19 should refer to the [Safe and Healthy Buckeyes site](#) for resources. Beyond five days of the required COVID-19 isolation period, I may rely on Student Life Disability Services to establish further reasonable accommodations. You can connect with them at [slds@osu.edu](mailto:slds@osu.edu); 614-292-3307; or [slds.osu.edu](http://slds.osu.edu).

**Statement on religious accommodations:**

It is Ohio State's policy to reasonably accommodate the sincerely held religious beliefs and practices of all students. The policy permits a student to be absent for up to three days each academic semester for reasons of faith or religious or spiritual belief.

Students planning to use religious beliefs or practices accommodations for course requirements must inform the instructor in writing no later than 14 days after the course begins. The instructor is then responsible for scheduling an alternative time and date for the course requirement, which may be before or after the original time and date of the course requirement. These alternative accommodations will remain confidential. It is the student's responsibility to ensure that all course assignments are completed.

**Mental Health Statement:**

The university recommends including the following mental health statement:  
As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down,

difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. The Ohio State University offers services to assist you with addressing these and other concerns you may be experiencing. If you or someone you know are suffering from any of the aforementioned conditions, you can learn more about the broad range of confidential mental health services available on campus via the Office of Student Life's Counseling and Consultation Service (CCS) by visiting [ccs.osu.edu](http://ccs.osu.edu) or calling 614--292--5766. CCS is located on the 4th Floor of the Younkin Success Center and 10th Floor of Lincoln Tower. You can reach an on call counselor when CCS is closed at 614--292--5766 and 24 hour emergency help is also available 24/7 by dialing 988 to reach the Suicide and Crisis Lifeline.

**Statement on sexual misconduct/relationship violence:**

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at <http://titleix.osu.edu> or by contacting the Ohio State Title IX Coordinator at [titleix@osu.edu](mailto:titleix@osu.edu).

**Statement on diversity:**

The Ohio State University affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.